

AI Q's NYC Tours Rate Sheet And Rules

These pages contain all the information you'll need to know about how various tours are priced and all the rules that apply to taking a tour with AI Q's NYC Tours. Happy Sightseeing!

Custom Tours

When you contact me to create a custom tour for you, I base the rate on several factors, including:

- **Estimated Length of the Tour**
- **Transportation Costs**
- **Time Spent Creating the Tour**
- **Extras That Are Included (Food, Drink, Etc.)**
- **Number of People in Your Group**

I will always quote you an estimated price before creating the tour and that price may be slightly higher after I finish or it may be lower depending on the factors listed above. Once I'm done, I will get back to you with a final price quote and you will have the option to book the tour or decline. However, before I create your custom sightseeing experience, you have to make a non-refundable deposit of 20% (Twenty Percent) of the **ESTIMATED PRICE**. For example, if you come to me with a request for a custom tour and I estimate that the cost will be \$250, you would have to make a non-refundable deposit of \$50 before I would begin creating the tour. If I then come back to you with a final price quote of \$300, and you decide you're no longer interested, the \$50 deposit **WOULD NOT** be refunded. With custom tours I certainly understand that people will change their minds, however, I need to be compensated for the time I spend planning a custom tour even if in the end you decide not to proceed. If you do decide to proceed with the tour the deposit amount is subtracted from the final price quote, so, in the case of this example, you would then pay the balance of \$250.

Personal Guide Service Rates

New York City can be pretty overwhelming and some folks want a personal guide to accompany them while they shop, go to the theater, go out to eat and enjoy all the other great things that New York City has to offer. This is not a sightseeing service, but a service provided to make you feel secure while you're traveling through the city by hiring a guide who can accompany you and make sure you get where you need to go safely and in a timely manner. (Of course, I may throw in some fun facts and talk to you about sites we may pass along the way!).

MY RATES ARE AS FOLLOWS:

- \$50 per hour for the first four hours, with a three-hour minimum.
- After four hours, the rate is \$35 an hour, up to eight hours.
- After eight hours, the rate is \$65 an hour.
- The maximum amount I will work per day is 12 hours.
- Time is calculated in 1/2 hour increments, rounded up to the nearest 1/2 hour.
- If booking this service in advance you must make a \$50 non-refundable deposit

SOME EXAMPLES:

- 2 hours: \$150 / 3 hours: \$150 / 4 hours: \$200
- 5 hours: \$235 / 8 hours: \$340 / 10 hours: \$470 / 12 hours: \$600
- 4 hours-40 minutes: \$235 / 4 hours-20 minutes: \$217.50

ADDITIONAL RULES (COSTS LISTED HERE ARE IN ADDITION TO MY RATES):

- You are responsible for mine and your transportation costs (subways, taxis, etc.)
- If I attend an event/theater or dine with you, you are responsible for all costs.
- You must be over 21 years of age to use this service. I will ask for proof of age.
- Parents who bring their children are responsible for those children.
- If you are handicapped (Wheelchair, Walker, etc.):
 - You **MUST** be accompanied by a caretaker familiar with your care
 - You **MUST** contact me two weeks in advance with an itinerary so I can plan the best route for you (there is \$100 non-refundable charge for this)
 - You are responsible for acquiring all your own equipment, for service animals, and for any other of your personal needs. I will not be able to provide these for you.

SCHOOL GROUPS: I can provide this service to school groups of up to and no more than 20 (TWENTY) students. **FOR EVERY FIVE STUDENTS THERE MUST BE ONE ADULT CHAPERONE.** Chaperones are responsible for any and all disciplinary actions, should the need arise. An adult means **21 YEARS OF AGE OR OLDER. ABSOLUTELY NO EXCEPTIONS.**

AI Q's NYC Tours Tour Rules And Payment Rules

1. Tours are on a tight schedule so please be on time when meeting me.
2. Please book your custom tour at least TWO WEEKS in advance. Three weeks to a month is preferable. Respond to all email communications as they contain important info for your tour.
3. Do not book a tour with me unless you are at least TWENTY-ONE (21) YEARS OF AGE.
4. Parents must be responsible for their children at all times. If you have infants/toddlers you must provide strollers, carriages, etc., as I will not be able to provide these for you.
5. CUSTOM TOURS: You MUST pay for the tour in its entirety when I provide you with the final price quote, in advance of the actual tour. **THERE ARE NO REFUNDS.**
6. PERSONAL GUIDE: You MUST pay me \$150 in advance of my accompanying you, which is my minimum rate. You then pay the balance at the end of the day, either in CASH OR WITH PAYPAL. Please book this service at least ONE WEEK IN ADVANCE. **THERE ARE NO REFUNDS.**
7. PRE-PACKAGED TOURS: These are the tours on the website that I've already designed and are available to take at any time. Please book these TWO WEEKS IN ADVANCE. The charge for these tours is per-person and there is usually a minimum number of people you need to take the tour. Payment for these tours IS IN FULL at the time of booking, in advance of the tour. **THERE ARE NO REFUNDS.**
8. PAYMENT: Payment is by PayPal only. With my Personal Guide Service, you can pay in cash at the end of the tour. **ABSOLUTELY NO PERSONAL CHECKS OR MONEY ORDERS WILL BE ACCEPTED.**
9. My tours are all designed to be safe and fun. That being said, you are solely responsible for any injuries you, your family or group might incur while taking one of my tours.
10. For any tours that involve alcoholic beverages (e.g., breweries, wineries, famous bars, etc.) **ALL PARTICIPANTS MUST BE AT LEAST TWENTY-ONE (21) YEARS OF AGE. NO EXCEPTIONS.**
11. School groups are limited to 20 students and there must be **ONE ADULT CHAPERONE FOR EVERY FIVE STUDENTS. (ADULT = 21 YEARS OF AGE OR OLDER)**
12. I reserve the right to not take you on a custom tour of, or provide personal guide services to, any area of New York City that I deem to be unsafe and for any reason that I deem it to be unsafe.
13. You are solely responsible for your own behavior and the behavior of those in your group. I reserve the right to cancel a tour at any time if there are any behavioral or disciplinary problems.
14. **MOST OF ALL HAVE FUN AND WELCOME TO NEW YORK CITY!!**

Signature and Acknowledgement Page

Your signature below indicates that you have read, agree to and will adhere to all rules and regulations regarding tour rates, conduct and responsibilities as outlined in the preceding pages.

Please print out this document and sign it, then present it to a staff member of Al Q's NYC Tours before starting your tour.

SIGN YOUR NAME HERE:

PRINT YOUR NAME HERE:

SIGNATURE OF AL Q'S NYC TOURS PERSONNEL:

PRINTED NAME OF AL Q'S NYC TOURS PERSONNEL:

TODAY'S DATE:
